



Anti-Money Laundering and Terrorist Financing Program

Bank of Jordan is fully cognizant of the risks of money laundering, terrorist financing, and weapons of mass destruction proliferation risks on the national economy, international security and peace. Moreover, the Bank of Jordan believes in the importance of the role that the banking sector plays in supporting the national economy and its contribution in protecting the security and safety of the local and international communities, as well as the close link between the confidence of investors and correspondent banks in the financial system of any jurisdiction and the strength and durability aspects of the anti-money laundering and terrorist financing system operating within. The Bank of Jordan is committed to applying the best practices and international standards to combat money laundering and terrorist financing operations and is keen to meet the requirements that fall within the bank's responsibility emanating from international recommendations related to preventing the proliferation of weapons of mass destruction, **hence, the Bank of Jordan implements a money laundering and terrorist financing combat program across bank of Jordan members including foreign branches and affiliated companies that encompasses the following>**

- AML Group Policy approved by the board of directors of the bank and circulated to all employees of the bank with different job duties and at all levels of management.
- Establishing the Compliance Department as an independent department that reports directly to the bank's board of directors through the Compliance Committee that derive from the council. Furthermore, located within the organizational structure of the Compliance Department, there is an independent unit concerned with verifying the fulfillment of the requirements of the anti-money laundering and terrorist financing program, among the responsibilities of this unit is to review the anti-money laundering and terrorist financing policy on an ongoing basis and provide recommendation to further develop the bank's program to combat money laundering and terrorist financing operations, also to provide advice and guidance to the rest of the executive departments in the bank to comply with the requirements of this program, and submits periodic reports to the board of directors in this regard.



- Support the Compliance Department with qualified and trained staff, implement automated systems and programs that aid in achieving the department's goals, and forecast the necessary budgets.
- As well as the board of director granting the compliance department's employees the authority and access that enables them to perform their duties.
- Appointing a Money Laundering Reporting Officer MLRO and Deputy MLRO to independently report to the Financial Intelligence Unit (FIU) any suspicion related to money laundering, terrorist financing, or tax evasion.
- Implementation of a KYC customer identification program in line with the requirements of the various regulatory authorities, in addition to the application of KYC Customer Due Diligence Procedures based on a risk-based approach, whereby Enhanced Customer Due Diligence is carried out for clients that are natural or legal persons who meet the high-risk customer classification according to the bank's approved methodology for classifying money laundering and terrorism financing risks. These procedures include prohibiting dealing with any of the names listed on the international ban lists, which includes but is not limited to Security Council resolutions, along with prohibiting the opening of anonymous or digital accounts or dealing with shell banks.
- Adopting procedures that aid the bank in identifying the Beneficial Owner and the Ultimate Beneficial Owner when establishing the relationship and/or when conducting any financial transactions for the benefit of any client through the bank.
- Adopting procedures for the continuous monitoring of financial transactions and customer activities implemented through the bank's various channels on an ongoing basis in accordance with the Risk Based Approach "RBA" to detect any suspicious activity that falls under doubt of money laundering, terrorist financing, or tax evasion and in accordance with the laws and instructions in force that apply to the bank.
- The Compliance Department is responsible for studying the products before they are launched, evaluating the service delivery channels before making them available to the bank's customers, assessing the risks of their exploitation for money laundering and terrorist financing operations, setting mitigating controls, in addition to developing control procedures.
- Allocating Whistle-blow channels for bank employees to report any suspicion that falls within the framework of money laundering, terrorism financing or tax evasion and encouraging them to report, along with providing them with protection based on the bank's early warning policy (Whistleblowing Policy).



- Establishing deterrent measures for any failure or non-compliance with the requirements contained within the bank's anti-money laundering and terrorist financing program, and documenting this within the Code of Conduct.
- Conducting a periodic evaluation process for the money laundering and terrorist financing risks that the bank faces at across its affiliates and foreign branches. Self-Risk Assessment considers customer risks - product risks - service delivery channel risks – geographic risks, as well as taking into consideration the results of the National Risk Assessment process.
- Establishing procedures for dealing with foreign banks, including taking due diligence measures according to the degree of risk, and evaluating compliance programs and anti-money laundering and terrorist financing programs in these banks, obtaining the approval of the General Director before any initiations, and continuous following up and feedback on the bank's dealings with these banks.
- Develop a continuous training program that includes all of the bank's employees at all levels of management, including the bank's board of directors, and to further mature this program on an ongoing long term basis.
- Documentation and record keeping in accordance with the instructions with the bank's procedures and mechanisms designated for this purpose.
- Conducting an independent audit by the Internal Audit Department on the anti-money laundering and terrorist financing program and submitting the results and recommendations to the Audit Committee emanating from the board of directors.